

Standing Rules

1. Unit meetings will be held the first Thursday of every month at 6:30 p.m.
(Revised 01-12)
2. All requests for re-imburement by Unit members will be submitted to the Treasurer or President and presented to the Unit members for consideration.
3. This Unit's Constitution, By-Laws, and Standing Rules will be reviewed annually.
4. The Unit shall annually provide some financial assistance for the out-going and in-coming President to attend the Department Convention. If the out-going and in-coming Presidents are one and the same, only one (1) fee shall be paid. Out-going President is to be reimbursed mileage to and from Convention at the current rate allowable by the IRS, if funds are available.
5. The Unit shall annually pay registration fees for three (3) members to attend the Department Convention. If member fails to attend, registration fees will be reimbursed to the Unit.
6. The Treasurer will be responsible to file, in a timely manner, the annual Corporation Commission paperwork.
7. The Treasurer will be responsible to file, per IRS guidelines, the annual Form 990 with the Internal Revenue Service, in a timely manner.
8. Unit 91 Membership records must be kept secured at Post or at home of Membership Chairman.
9. Between meetings, the Unit President is empowered to approve an emergency Unit transaction which may arise not to exceed \$50.00. Expenditure shall be reported at the next Unit meeting.
10. Unit 91 shall purchase, annually, two (2) Auxiliary ROTC awards for the Basha High School Junior ROTC for Cadets selected by the ROTC Colonel. These are presented by an Auxiliary member at the ROTC Awards Program.
11. The out-going Past President's pin shall be purchased by the Unit.
12. The Unit may provide up to \$25.00 for the out-going District President and the out-going Department President's gifts.
13. The Unit shall provide a \$25.00 gift for the annual District 12 Chinese Auction. Gift is to be taken to the first District meeting of the year.

14. The Unit shall provide a gift for the District President when she makes her official visit to the Unit.
15. \$25.00 will be allocated as a memorial for deceased Unit, Post, or S.A.L. members or members of their immediate family defined as husband, children, or parents. Memorial to be family's choice.
16. The dues for Unit 91 are: \$26.00 for Seniors and \$5.00 for Juniors.
17. No alcoholic beverages or smoking is allowed during meetings of Unit 91.
18. Budget for Unit shall be set by August 15th for the fiscal year. A year-end financial report shall be given at June meeting annually.
19. These Standing Rules may be amended by two-thirds (2/3) vote at any regularly scheduled meeting, or if notice has been given, by a majority vote.

These Standing Rules were adopted at a General Unit Meeting on May 5, 2011

Name, Chairman Constitution &
By-Laws

Name, President Unit 91

Revised July 2011
Revised January 2012